Enlisted Distribution Verification Report (EDVR) Tutorial

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3. EDVR and FLTMPS access
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10. Validating prospective gains

Placement Coordinator

- Each command's Placement Coordinator is designated on the cover page of the command's EDVR
  - Command's manning advocate
  - Liaison with TYCOM and USFF
  - Validates requisitions
  - Updates DNEC assignments

Effect of EDVR Errors on Manning and Training

Command's manning and NEC requirements as depicted in distribution systems

≠

Command's actual manning and NEC distribution

Expired gains & losses, failures to report, DNEC misalignment, and contract errors

Mismatch creates an inaccurate picture of the commands requirement in CMS/ID

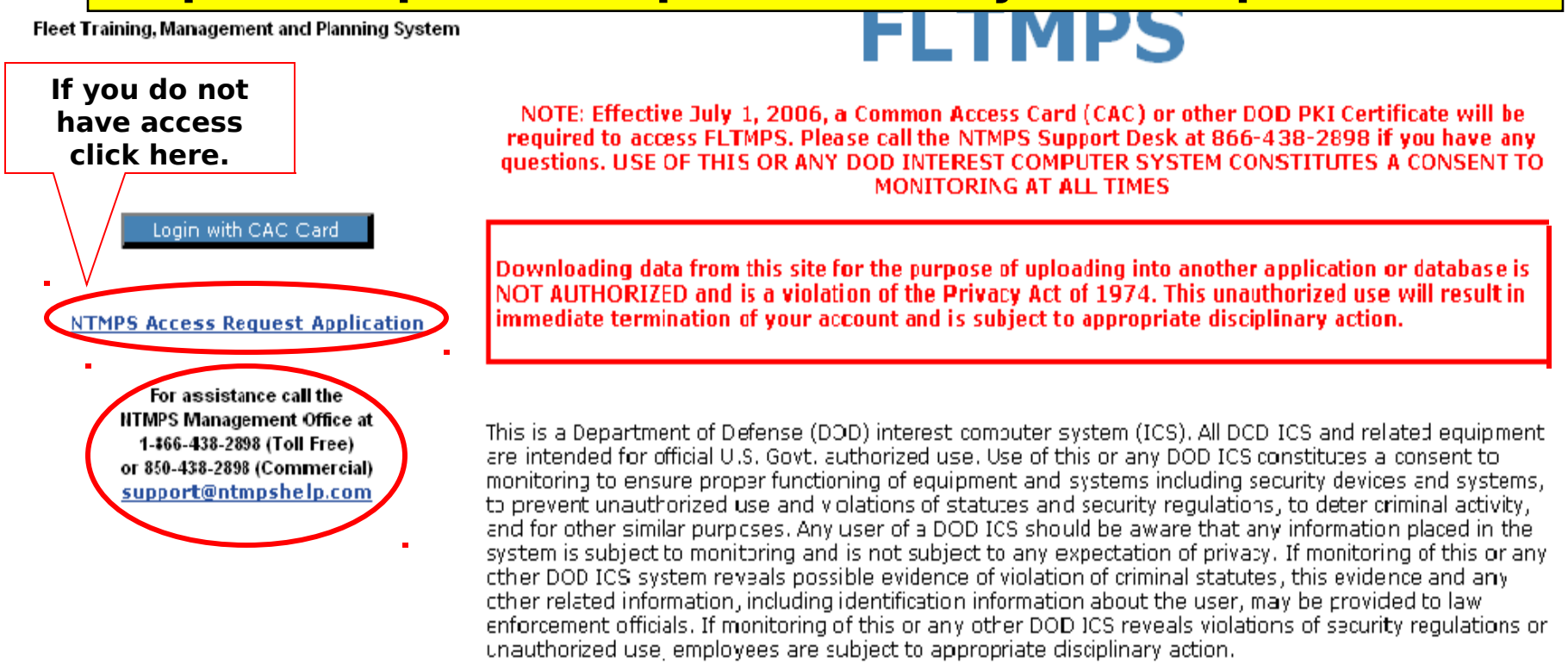
Detailer fills improper requisitions using "CMS/ID"

Command's manning is negatively impacted and sailors PCS without the proper training

The system can not self correct - Continuous EDVR management is required.

FLTMPS Training and Access

FLTMPS access:
https://ntmpsweb.nwptf.nuwc.navy.mil/fltmps/


Fleet Training, Management and Planning System
FLTMPS
If you do not have access click here.
Login with CAC Card
NTMPS Access Request Application
For assistance call the NTMPS Management Office at 1-866-438-2898 (Toll Free) or 850-438-2898 (Commercial) support@ntmpshelp.com
NOTE: Effective July 1, 2006, a Common Access Card (CAC) or other DOD PKI Certificate will be required to access FLTMPS. Please call the NTMPS Support Desk at 866-438-2898 if you have any questions. USE OF THIS OR ANY DOD INTEREST COMPUTER SYSTEM CONSTITUTES A CONSENT TO MONITORING AT ALL TIMES
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FLTMPS provides reports that can be downloaded in Microsoft Excel that are easy to read and manipulate.

EDVR Access

Current month's data can be obtained by having an authorized user send an email to MILL_EDVR_Help@navy.mil with the primary UIC and month required in the subject line. We only send out the current data that is available at the time your request. We do not hold e-mails for future month's data.

The new EDVR data will normally be available by the end of the first full week of each month.

When requesting your data, your primary UIC is on the only one required. Your sub UIC's data should be available when you download your primary UIC's data.

****If you require new/additional Sub UICs, you must send us a letter signed by your Commanding Officer. We are not going to accept 'By Direction' authority signed letters. You may scan and send the letters via email. To remove a Sub UIC, we will accept an email to MILL_EDVR_Help@navy.mil.**

****NEW USERS requesting access to their UIC's EDVR data****

New users are required to complete and email via ENCRYPTED email, a System Authorization Access Request (SAAR-N) form to NPC_IT_Service_Desk@navy.mil Attention: EDVR Access. The Help Desk can also be reached at 1-800-951-6289. Only 2 people per UIC are authorized to be registered.

Additional SAAR-N Instructions
-Prefer that SAAR-N form be digitally signed.
-Enter PCEDVR into SYSTEM NAME block.
-Include your Primary UIC in block 2.
-Include your PRD and additional Sub UICs in block 11.
-Blocks 18 through 21 are required to be filled out on all SAAR-N forms.
-Sign block 24
-PART III is required to be filled in by your Security Manager.

The request will be processed and sent via the AMRDEC Safe Access File Exchange process whi[illegible] w to acc[illegible]

It is the command's responsibility to download and review their EDVR monthly!

EDVR Users Manual

- BUPERSINST 1080.53, Enlisted Distribution and Verification Report User's Manual (EDVRMAN)

- Provides a section by section explanation of the data shown and procedures to make corrections.

EDVR Sections

- Section 1 Prospective Gains
- Section 2 Prospective Losses
- Section 3 Alpha Roster
- Section 4 Total Personnel in Distribution Community
- Section 5 Personnel Summary
- Section 6 NEC Billets Authorized
- Section 7 NEC Billet and Personnel Inventory
- Section 8 NEC Inventory
- Section 9 Diary Message Summary
- Section 10 Discontinued
- Section 11 Security and Data Validation
- Section 12 TEMADD and Embarked Personnel

Expired Gains

Issue: Expired gains create problems for the Command and the Sailor

Caused by:

- Member failure to report
  - Sailor counts against command's current onboard.

- Administrative error
  - Gain did not get processed or did not properly post in system. Pay and entitlements will not post properly.

Identifying Expired Projected Gains

Accounting Period ending 08JUL22

EDVR Section 1 – Expired Gains

PERSONAL DATA - PRIVACY ACT OF 1974

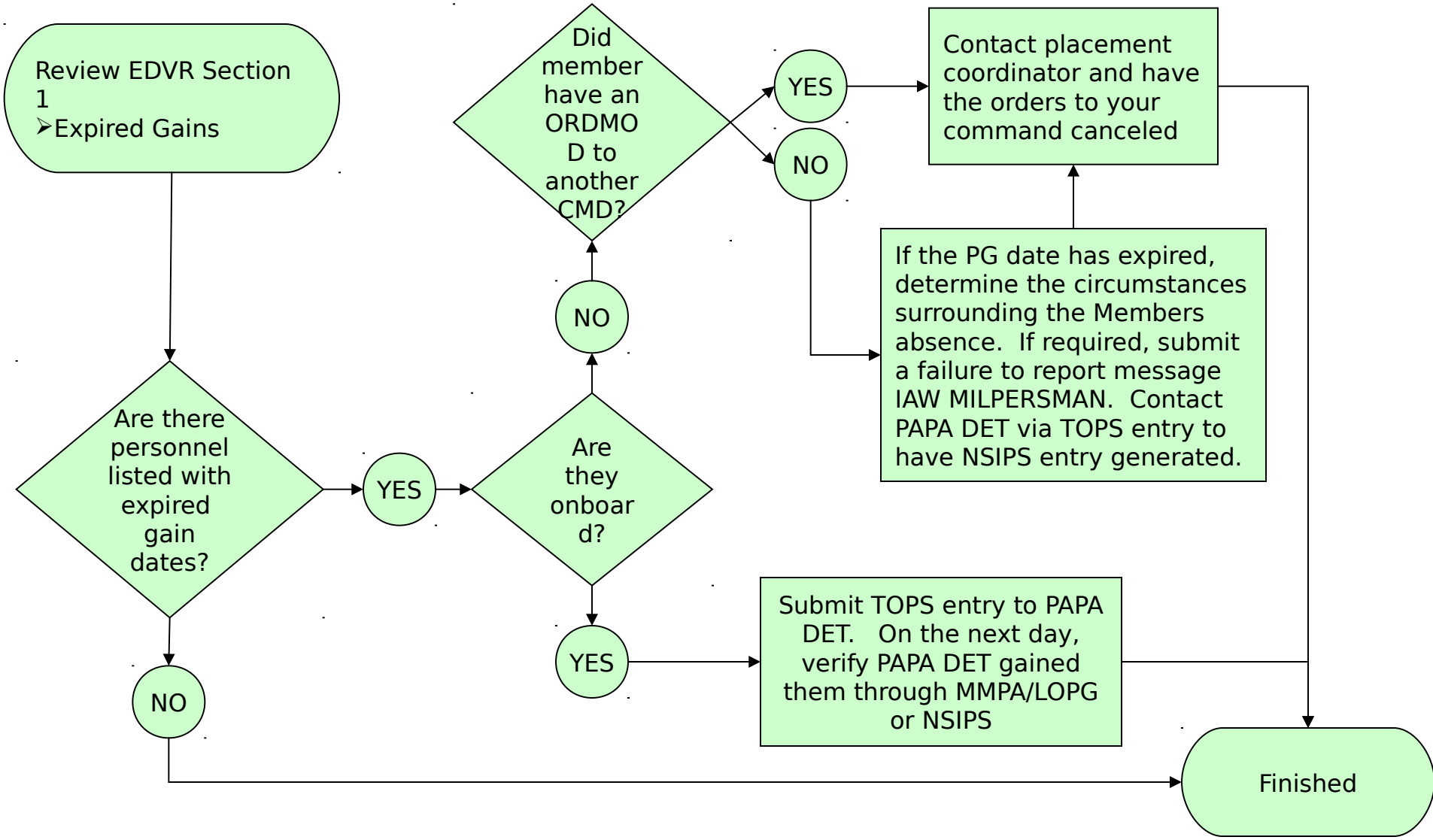
ENL DIST & VERIFICATION REPORT 2008/08/21 PPSUIC/ZIP 3500B PAGE NO. 1 EPMAC-EDVR-1080

1. ACTIVITY NAME	2. UIC	3. EFFECTIVE DATE OF BILLET	4. BILLET REVISION#	5. ACCOUNTING PERIOD ENDING	6. S/C	7. ATC	8. MANNING CONTROL AUTHORITY	9. MMCC
		08 05 15	1111	08 07 22	2	KSD		70B0

A SPEC ACT	B SPI	C DES SIG	D LDT	E NAME	F SOCIAL SECURITY NUMBER	G SEX	H ACTUAL RATE	I EFM	J ASSGN RATE	K SDAP	L DIST NEC	M NECS	N DEP	O DOS	P ADSD YR	P ADSD MO	P ADSD DA	Q BR CL	R CPEX	S ACTIVE DUT OBLIGATIC YR	S ACTIVE DUT OBLIGATIC MO	S ACTIVE DUT OBLIGATIC D	S ACTIVE DUT OBLIGATIC EXT MOS	S ACTIVE DUT OBLIGATIC S OTH	T ERSN YR	T ERSN MO	T ERSN DATR	U PRD MO	V SDCD OR SRDCD YR	V SDCD OR SRDCD MO	W DATE RECEIVE YR	W DATE RECEIVE MO	W DATE RECEIVE D	X DUTY STATUS	Y DUTY STA EFFECTIV DATE YR	Y DUTY STA EFFECTIV DATE MO	Y DUTY STA EFFECTIV DATE D	Z EDA OR EDL YR	Z EDA OR EDL MO	1 PG OR PL ADT	2 SEC	3 UIC TO/ FROM	4 VERIFY REMARKS OR PG PPSOI
SECTION 01							*	*	*		* *	* PROSPECTIVE GAINS								* * *					*			*														SECTION 01
EXPIRED PROSPECTIVE GAINS (EDA) - - - - ACTION.											COMPLY WITH EDVRMAN																																JUMS PTS, PART 1			
[redacted]						M	GMSA		GMSN		09810979	****1****			070118			11		110117								1101					PG				0802	81357		30808	35008	
[redacted]						M	SN		OS3		0000	9700	20		051026			11		091025								0910					PG				0807	81788		35624	35008	
[redacted]						M	SN		OS3		0000	9700			060502			11		100501	04							1005					PG				0807	81798		35624	35008	
[redacted]						F	GMSA		GMSN		0981	09810000			070718			11		110717								1107					PG				0807	80248		30808	35008	
[redacted]						M	OSSA		OSSN		0000	00000000			070919			11		110918	03							1112					PG				0807	81788		30624	35008	
[redacted]						M	OSSA		OSSN		0000	9760			080103			11		120102								1201					PG				0807	81758		30624	35008	

Command has six expired gains. One that is five months overdue.

Correcting Projected Gain Errors


Review EDVR Section 1
➢Expired Gains
Are there personnel listed with expired gain dates?
YES
Are they onboard?
YES
Did member have an ORDMO D to another CMD?
YES
Contact placement coordinator and have the orders to your command canceled
NO
If the PG date has expired, determine the circumstances surrounding the Members absence. If required, submit a failure to report message IAW MILPERSMAN. Contact PAPA DET via TOPS entry to have NSIPS entry generated.
NO
Submit TOPS entry to PAPA DET. On the next day, verify PAPA DET gained them through MMPA/LOPG or NSIPS
NO
Finished

Expired Losses

Issue: Expired losses create problems for the Command and the Sailor

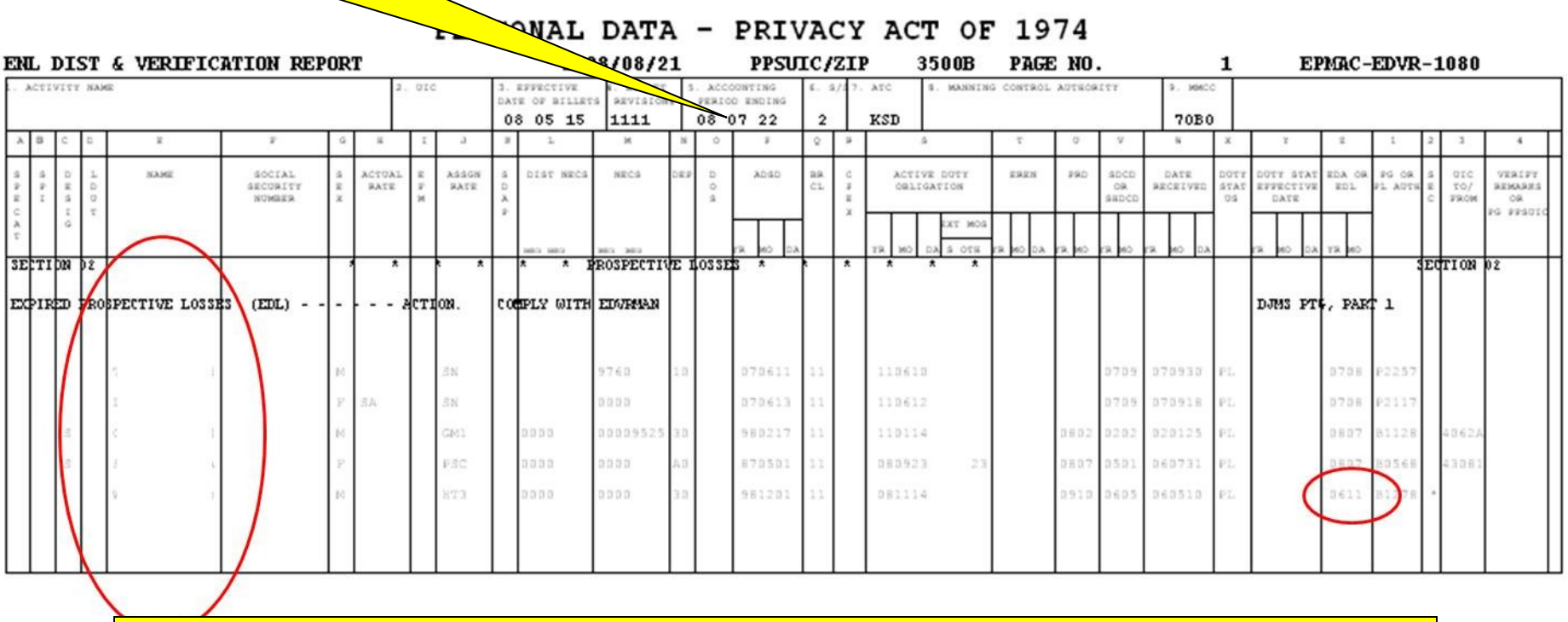
Caused by:

- Administrative error
  - Sailor counts against command's current onboard.
  - Loss did not get processed or did not properly post in system.

Identifying Expired Losses

Accounting Period ending 08JUL22

EDVR Section 2 – Expired Losses



...NAL DATA - PRIVACY ACT OF 1974

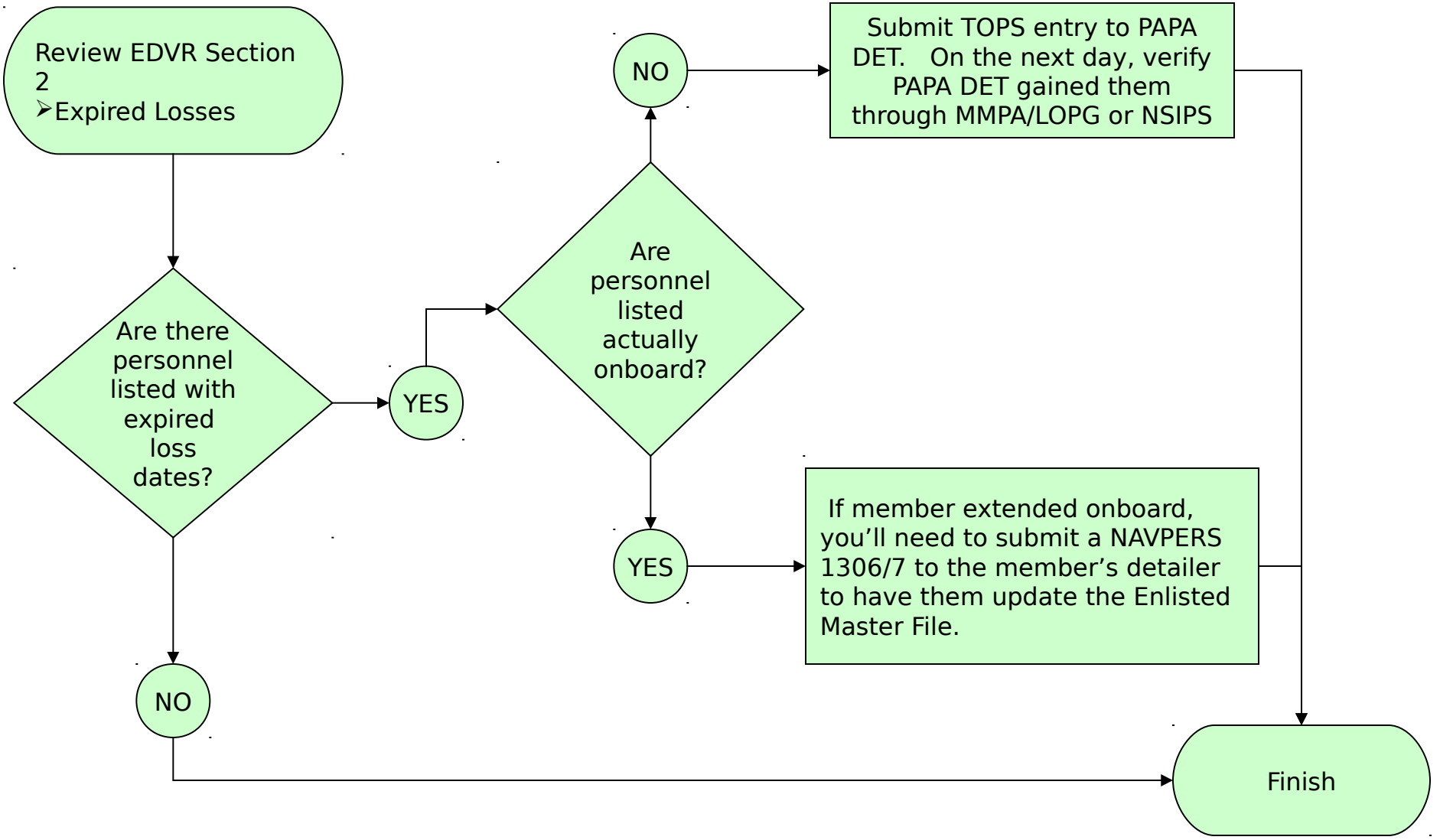
ENL DIST & VERIFICATION REPORT ...8/08/21 PPSUIC/ZIP 3500B PAGE NO. 1 EPMAC-EDVR-1080

1. ACTIVITY NAME	2. UIC	3. EFFECTIVE DATE OF BILLETS	4. ... REVISION	5. ACCOUNTING PERIOD ENDING	6. S/...	7. AIC	8. MANNING CONTROL AUTHORITY	9. MMCC
		08 05 15	1111	08 07 22	2	KSD		70B0

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	1	2	3	4
SPECAT	SPI	DESIG	LOGT	NAME	SOCIAL SECURITY NUMBER	SEX	ACTUAL RATE	RFM	ASSGN RATE	SDAP	DIST NECS	NECS	DEP	DOS	ADSD YR	ADSD MO	ADSD DA	BR CL	CSEX	ACTIVE DUTY OBLIGATION YR	ACTIVE DUTY OBLIGATION MO	ACTIVE DUTY OBLIGATION DA	ACTIVE DUTY OBLIGATION EXT MOS	ERRN	PRD	SDCD OR SRDCD	DATE RECEIVED	DUTY STAT OS	DUTY STAT EFFECTIVE DATE	EDA OR EDL	PG OR PL ADTH	SEC	UIC TO/FROM	VERIFY REMARKS OR PG PPSUIC
SECTION 02							*		*		* * PROSPECTIVE LOSSES									* * *										SECTION 02			
EXPIRED PROSPECTIVE LOSSES (EDL) - - - - - - ACTION. COMPLY WITH EDVRMAN																												DJMS PT4, PART 1					
						M			SN			9760	10		070611	11			110610						0709	070930	PL			0708	F2257			
						F	SA		SN			0000			070613	11			110612						0709	070918	PL			0708	F2117			
						M			GM1		0000	00009525	30		980217	11			110114					0802	0202	020125	PL			0807	81128		4062A	
						F			PSC		0000	0000	A0		870501	11			080923			23		0807	0501	060731	PL			0807	80568		43081	
						M			RT3		0000	0000	30		981201	11			081114					0910	0605	060510	PL			0611	81128	*		

Ship has five expired losses. One that is eight months overdue.

Correcting Expired Loss Errors


Review EDVR Section 2
➢Expired Losses
Are there personnel listed with expired loss dates?
NO
YES
Are personnel listed actually onboard?
NO
Submit TOPS entry to PAPA DET. On the next day, verify PAPA DET gained them through MMPA/LOPG or NSIPS
YES
If member extended onboard, you'll need to submit a NAVPERS 1306/7 to the member's detailer to have them update the Enlisted Master File.
Finish

Expired Contracts

Issue: Expired contracts create problems for the Ship and the Sailor

Caused by:

- Administrative error
  - Reenlistments and/or extensions not processed or not properly posted in system.

- Sailor counts against command's current onboard count.
- Career decisions should be made 9 – 12 months in advance to give the command an opportunity to get a relief.
- Sailor's pay, entitlements and allotments will be stopped.

Identifying Expired Contracts

Accounting Period ending 08JUL22

EDVR Section 2 – Expired EAOS

PERSONAL DATA - PRIVACY ACT OF 1974

ENL DIST & VERIFICATION REPORT 2008/08/22 PPSUIC/ZIP 68556 PAGE NO. 1 EPMAC-EDVR-1080

1. ACTIVITY NAME	2. UIC	3. EFFECTIVE DATE OF BILLETS	4. BILLET REVISION#	5. ACCOUNTING PERIOD ENDING	6. S/I	7. ATC	8. MANNING CONTROL AUTHORITY	9. MMCC
		08 06 13		08 07 22	1	KSD		70B0

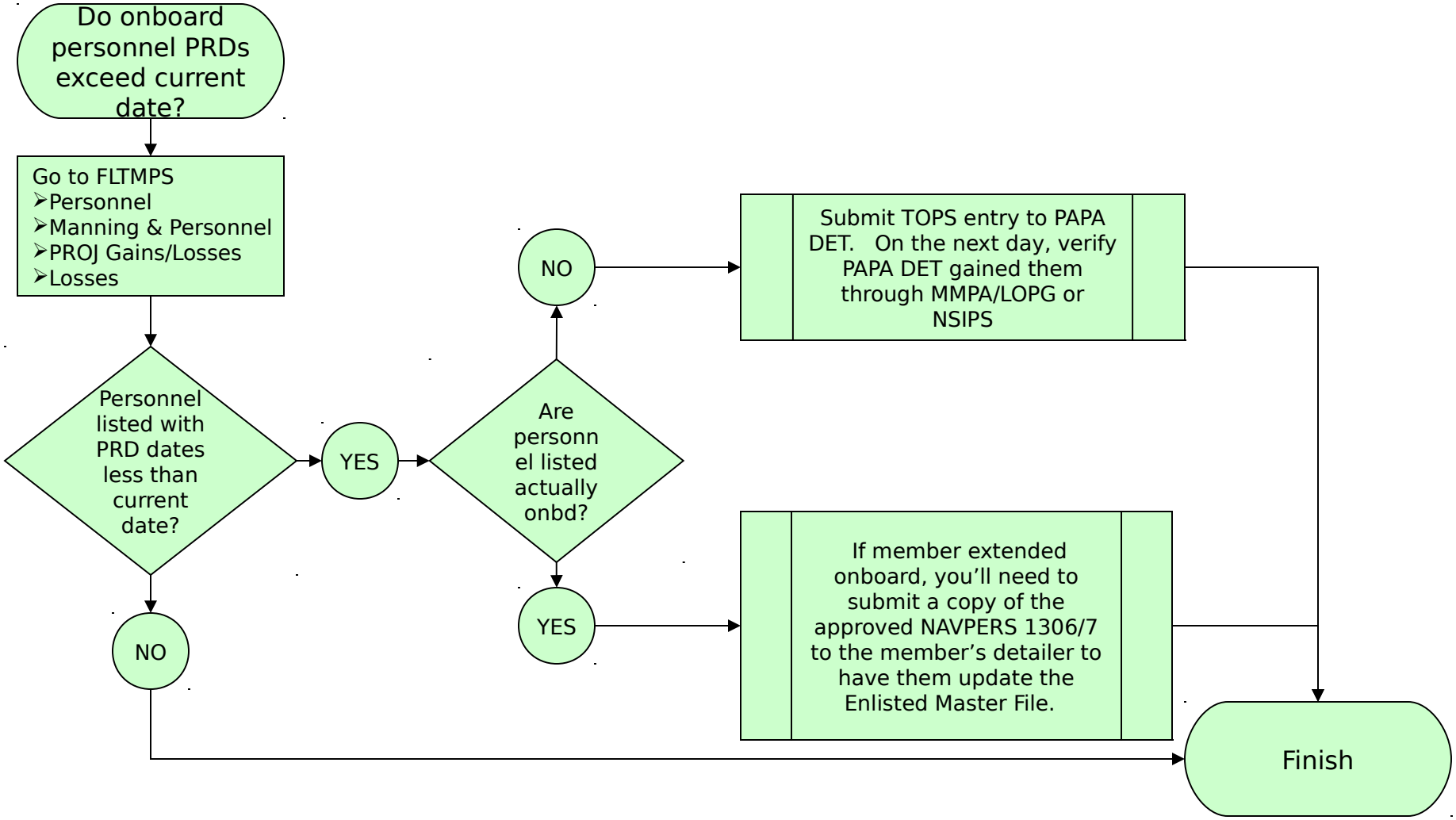
A SPECIAT	B SPII	C DESIG	D LOUT	E NAME	F SOCIAL SECURITY NUMBER	G SEX	H ACTUAL RATE	I EFM	J ASSGN RATE	K SDAP	L DIST NECS	M NECS	N DRF	O DOS	P ADSD YR	P ADSD MO	P ADSD DA	Q BR CL	R CFX	S ACTIVE DUTY OBLIGATION YR	S ACTIVE DUTY OBLIGATION MO	S ACTIVE DUTY OBLIGATION DA	S EXT MOS & OTH	T ERSN	U PRD YR	U PRD MO	U PRD DA	V SDCD OR SRDCD YR	V SDCD OR SRDCD MO	W DATE RECEIVED YR	W DATE RECEIVED MO	W DATE RECEIVED DA	X DUTY STAT US	Y DUTY STAT EFFECTIVE DATE YR	Y DUTY STAT EFFECTIVE DATE MO	Y DUTY STAT EFFECTIVE DATE DA	Z EDA OR RDL YR	Z EDA OR RDL MO	1 PG OR FL AUTH	2 SEC	3 UIC TO/ FROM	4 VERIFY REMARKS OR PG PPSUIC
SECTION 02				*	*	*	*		*	*	PROSPECTIVE LOSSES			*	*			*	*	*	*																				SECTION 02	
- - - - - -	EXPIRED EAOS	- - - - - - - - - -		ACTION.			COMPLY WITH EDVRMAN																											DJMS PT6, PART 1							
		F				N			FCC		0000	33341120	CO		880727			11	31	080712																					
		S				N		S	SK1		0000	26309575	40		880706			11	04	080727		03																			

Active Duty Obligation 08JUL12

Projected Rotation Date November 2008

Ship has two expired contracts. One is an unexecuted extension, the other appears to be getting out of the Navy. Contract expired before PRD = Gapped Billet. This is a self-inflicted "wound" that could have been avoided.

Correcting Expired Loss Errors


Do onboard personnel PRDs exceed current date?
Go to FLTMPS
➢Personnel
➢Manning & Personnel
➢PROJ Gains/Losses
➢Losses
Personnel listed with PRD dates less than current date?
YES
Are personnel listed actually onbd?
NO
Submit TOPS entry to PAPA DET. On the next day, verify PAPA DET gained them through MMPA/LOPG or NSIPS
YES
If member extended onboard, you'll need to submit a copy of the approved NAVPERS 1306/7 to the member's detailer to have them update the Enlisted Master File.
NO
Finish

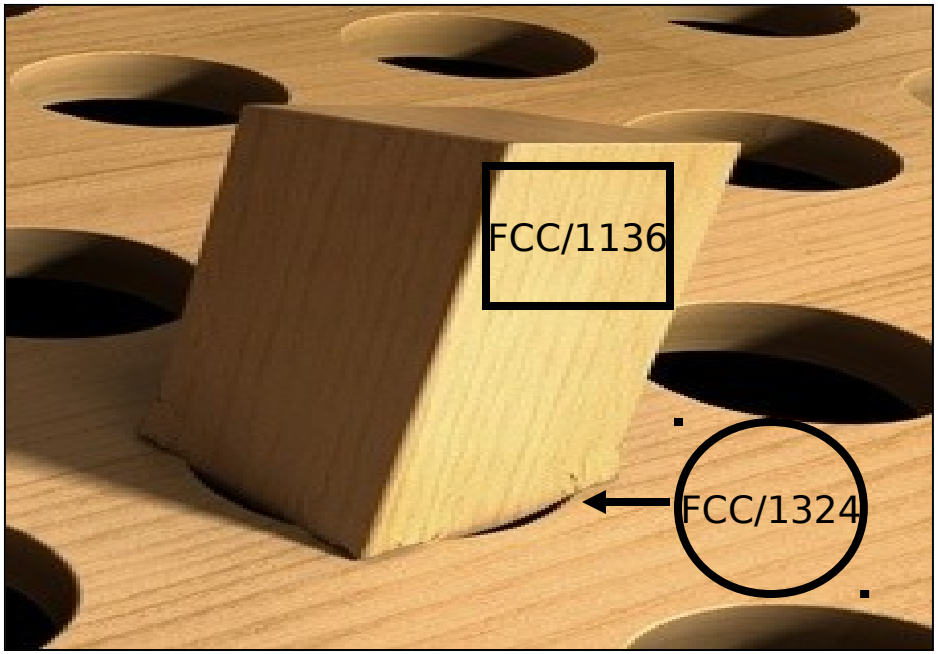
DNEC MISMATCHES

Issue: Command's accept proper pay grade without the needed NEC.

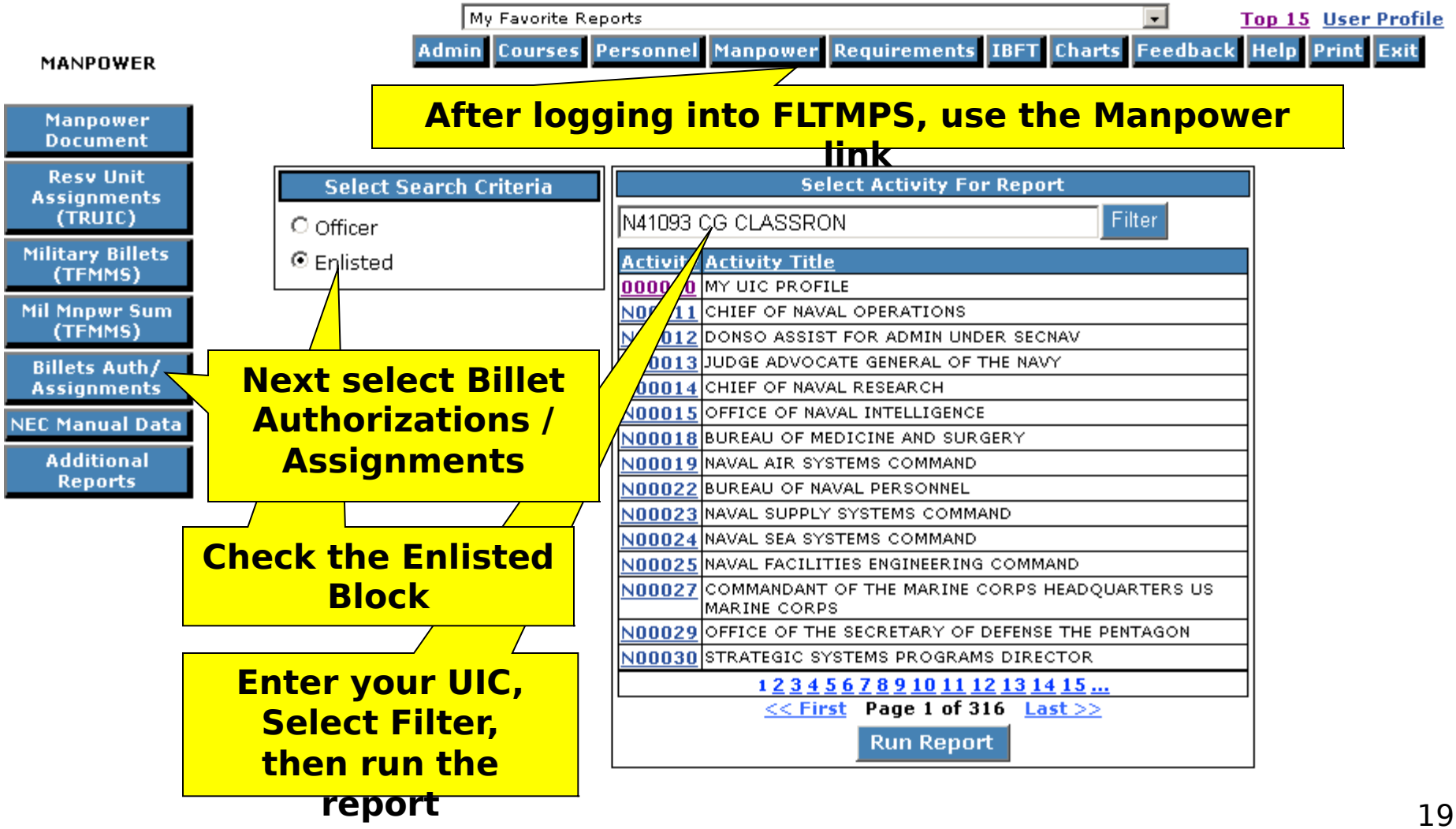
- The EDVR shows a vacant NEC 1324 and the command accepted an 1136 on board. One Sailor now accounts for two separate NECs and the ship still doesn't have a 1324.
  - –The square peg represents an incorrectly distributed FCC with NEC 1136.
  - –The round hole represent the ships FCC billet corresponding NEC 1324.

FC-1136
(MISSILE)
Tactical Tomahawk
Weapon Control System
(TTWCS) Operation and
Maintenance (O&M)
Technician

FC-1324
(GUN)
AGFCS MK 86
MOD 9
Systems
Technician



Identifying DNEC Mismatches



Identifying DNEC Mismatches

My Favorite Reports | Top 15 | User Profile

Admin | Courses | Personnel | Manpower | Requirements | IBFT | Charts | Feedback | Help | Print | Exit

Command Billet Structure with required PNEC/SNEC

FLTMPS

Billets/Authorized Assignments

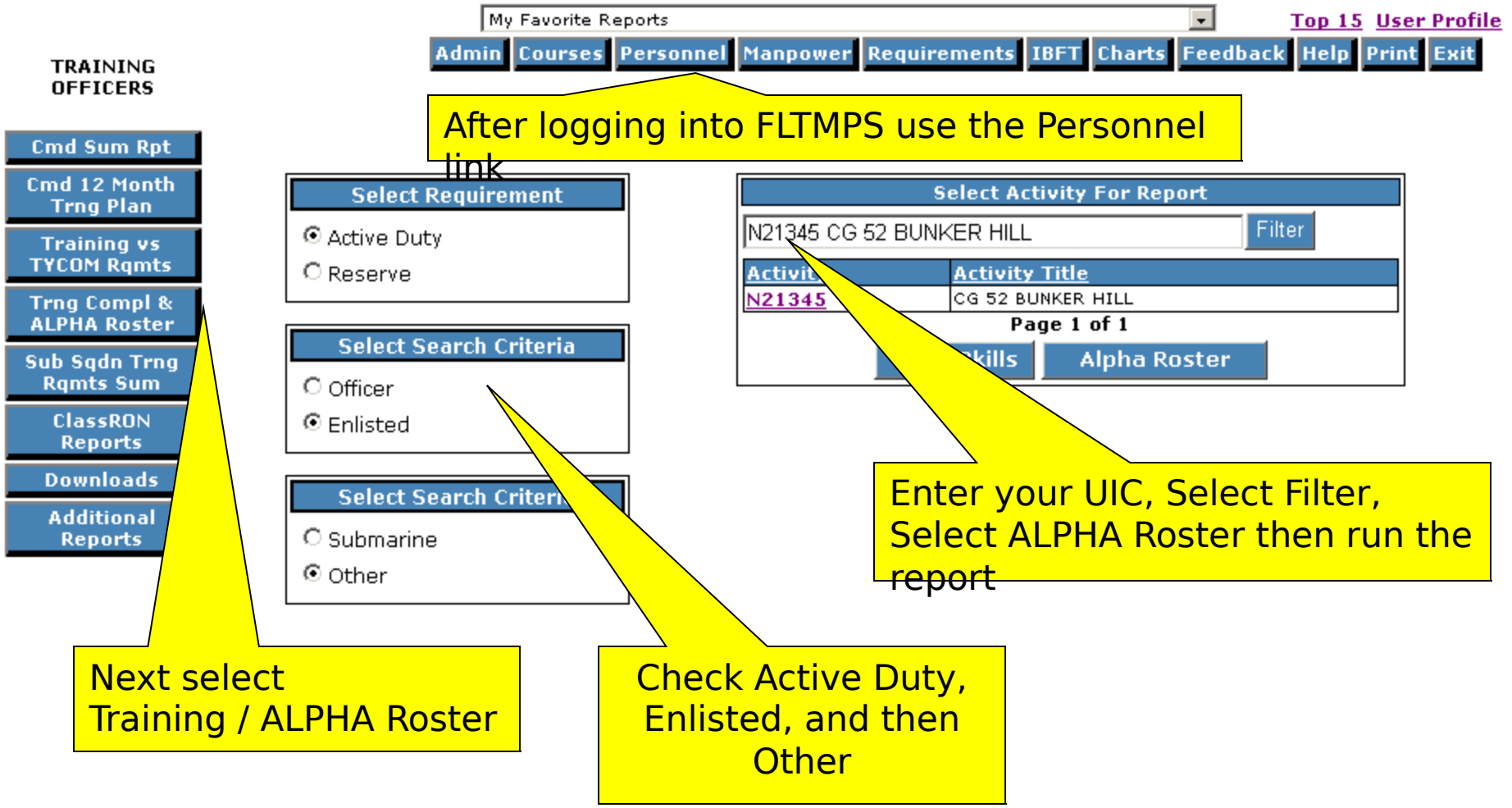
Enlisted - Billets Authorized

UIC: N21345 CG 52 BUNKER HILL
Total Billets Authorized: 304

BSC	Billet Title	Rate	PNEC	SNEC	Billet Auth
00160	3-M COORDINATOR	EMCS		9517	Y
00170	MASTER-AT-ARMS	MAC		9501	Y
00180	NAVY COUNSELOR	NC1			Y
00190	PERSONNEL SPECIALIST	PSC			Y
00230	YEOMAN	YN1			Y
00240	YEOMAN	YN3			Y
00250	COMMAND MASTER CHIEF	CMDCM		9580	Y
03800	PERSONNEL SPECIALIST	PS1	2905		Y

The Command's Billet Structure is easily downloaded as a Microsoft Excel document

Identifying DNEC Mismatches



Identifying DNEC Mismatches

My Favorite Reports | Top 15 | User Profile | Site

Admin | Courses | Personnel | Manpower | Requirements | IBFT | Charts | Feedback | Help | Print | Exit

ALPHA Listing that shows how each Sailor is distributed

FLTMPS

Training and Manning Status Summary (ENLISTED)

For Official Use Only
This Report May Contain Privacy Sensitive Data.
Any misuse or unauthorized disclosure may result in both civil or criminal penalties.

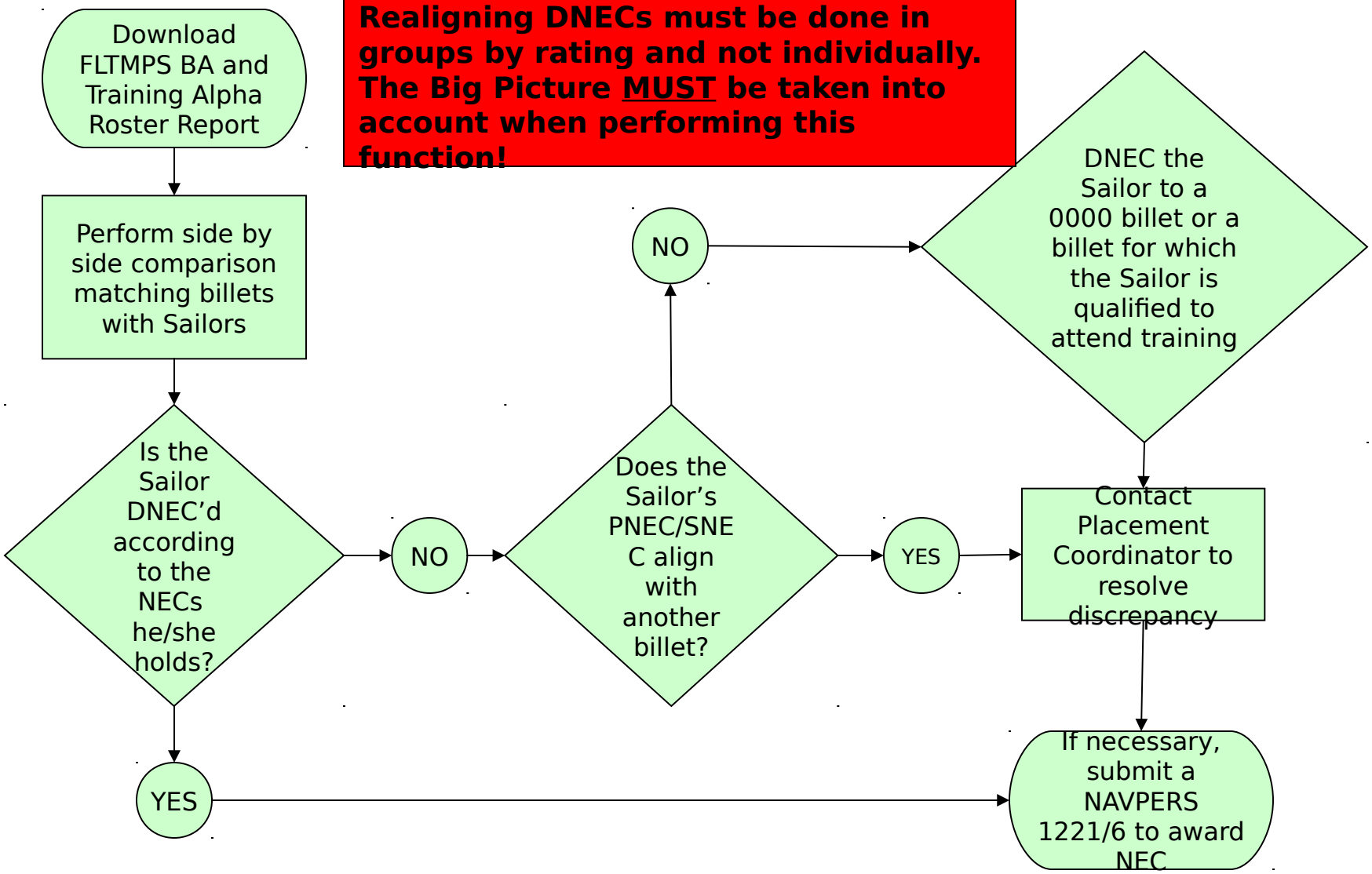
UIC: N21345 CG 52 BUNKER HILL

Division: ENLISTED

Name	Grade	PROS RATE	EAOS Expires Before PRD	6 Month PRD/EAOS Window	DNEC1	DNEC2	PNEC	SNEC	TNEC	NEC4	NEC5	Date Rcvd
	FCCM				1104	1321	1321	1104	9502			11/11/2006
	CMDCM		YES		9580		0000	9580				12/10/2007
	SKCS		YES		0000		0000					11/11/2006

The ALPHA Listing is easily downloaded as a Microsoft Excel document

Correcting DNEC Mismatches


Realigning DNECs must be done in groups by rating and not individually. The Big Picture MUST be taken into account when performing this function!
Download FLTMPS BA and Training Alpha Roster Report
Perform side by side comparison matching billets with Sailors
Is the Sailor DNEC'd according to the NECs he/she holds?
YES
NO
Does the Sailor's PNEC/SNEC align with another billet?
YES
NO
DNEC the Sailor to a 0000 billet or a billet for which the Sailor is qualified to attend training
Contact Placement Coordinator to resolve discrepancy
If necessary, submit a NAVPERS 1221/6 to award NEC

COMPONENT DNEC ERRORS

Issue: Component DNEC error suppresses a qualified sailor from obtaining a DNEC2.

- Administrative error
  - –It gives the false impression that the command has a greater percentage of its NEC requirements filled.

Identifying Component DNEC Errors

INFO FROM NEC MANUAL

FLTMPS
DNEC PRINCIPAL-COMPONENT ERROR REPORT

Date of report: 04/21/2008

UIC	UIC TITLE	RATE	NM	DNEC1	DNEC2	PNEC	SNEC	TNEC	NEC4	NEC5	PR NEC	COMPN NEC1	COMPN NEC2
N20550	LHA 1 TARAWA	MM2	SAILOR 1	4509	4508	4509	9559	9502			4509	4508	
N20550	LHA 1 TARAWA	IT1	SAILOR 2	2780	2735	2735					2780	2735	9302
N20550	LHA 1 TARAWA	IC1	SAILOR 3	4747	4746	4746					4747	4746	
N20748	LHA 5 PELELIU	MMC	SAILOR 4	4509	4508	4206	4502	4509	4513	9502	4509	4508	
N21560	LHD 1 WASP	IT1	SAILOR 5	2780	2735	2779	2781	2780			2780	2735	9302
N21560	LHD 1 WASP	IT1	SAILOR 6	2780	2735	2780	90MN				2780	2735	9302
N21560	LHD 1 WASP	IC1	SAILOR 7	4709	4746	4709					4709	4746	

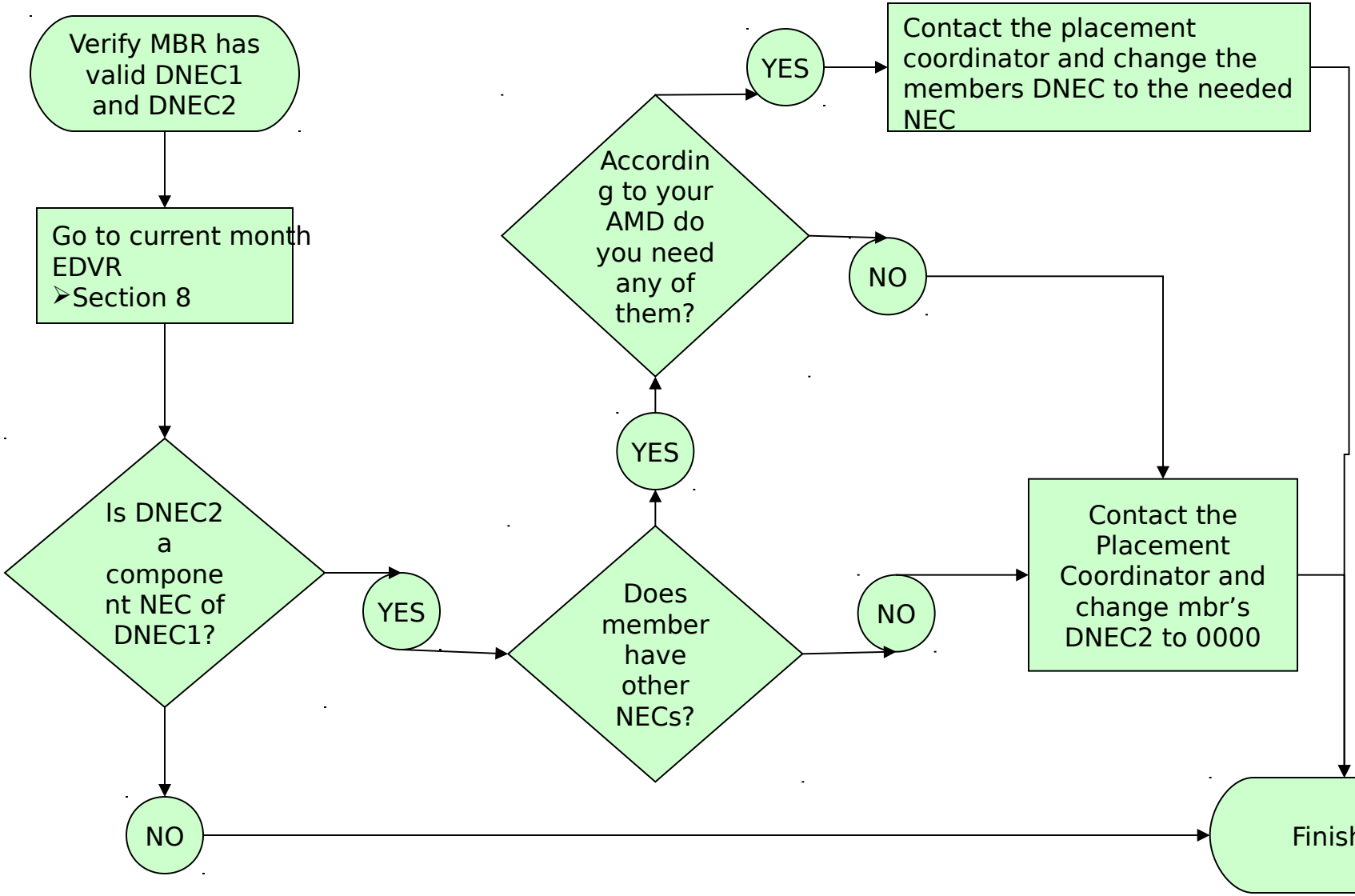
Report run from FLTMPS shows personnel who have been DNEC'd to two NECs that have a PRINCIPAL-COMPONENT NEC relationship.

IAW the NEC Manual, a COMPONENT NEC is a prerequisite requirement for assignment of the PRINCIPAL NEC. A COMPONENT NEC is removed once a PRINCIPAL NEC is assigned. If a member cannot hold both NECs then they should not be DNEC'd to both NECs.

This also gives the false impression that the Ship has a greater percentage of its NEC requirement filled at the distribution level and may result in requisitions developing without NECs associated to them.

EDVR MANAGEMENT IS KEY TO SUCCESS!

Correcting Component DNEC Errors


Verify MBR has valid DNEC1 and DNEC2
Go to current month EDVR
➢Section 8
Is DNEC2 a compone nt NEC of DNEC1?
YES
NO
Does member have other NECs?
YES
NO
According to your AMD do you need any of them?
YES
NO
Contact the placement coordinator and change the members DNEC to the needed NEC
Contact the Placement Coordinator and change mbr's DNEC2 to 0000
Finished

CATEGORY B NEC ERRORS

Issue : This report shows members who are DNEC'd into a NEC that they aren't qualified for.

- There are two types of errors listed in this report.

  –The first is where the member has completed the required schools but the certificates were not submitted by the school for credit.

  –The second is where the member was DNEC'd to a billet without holding the skill in inventory or completing the required training for the skill.

- Verify all required training with the NEC manual.

Identifying CAT B Errors

A “CAT B” identifies personnel who are DNEC’d into a NEC but do not hold the NEC in their inventory.

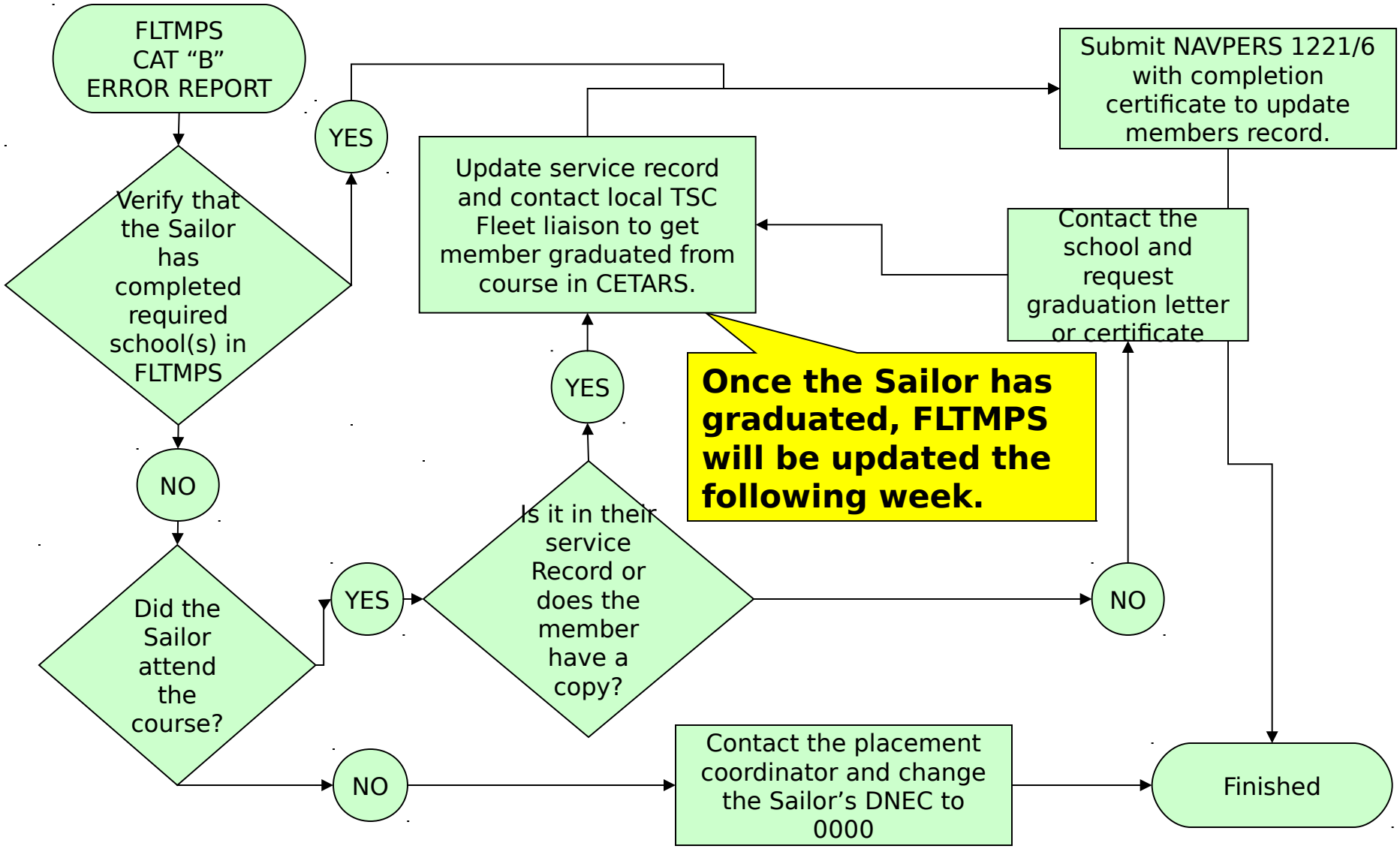
SUBMIT 1221/6 FOR CORRECTIONS

NEC	Skill Name	Rate	Name	Rcvd Proj Date	PRD	DNEC1	DNEC2	PNEC	SNEC	TNEC	Action Required
1140	AN/SPS-48E SEARCH RADAR TECHNICIAN	NC1	SAILOR 1	01/06/2006	11/2009	1140		0000	9588	9545	MBR COMPLETED REQUIRED SCHOOL FOR NEC, SUBMIT 1221/6 FOR AWARD OF NEC
1147	NATO SEA SPARROW SURFACE MISSILE SYSTEM MK-57 MOD 2,3 TECHNICIAN	FC2	SAILOR 2	12/09/2004	06/2009	1147		0000			MBR COMPLETED REQUIRED SCHOOL FOR NEC, SUBMIT 1221/6 FOR AWARD OF NEC
1413	METEOROLOGIST EQUIPMENT MAINTENANCE TECHNICIAN	ET3	SAILOR 3	05/31/2007	04/2012	1413		0000			MBR COMPLETED REQUIRED SCHOOL FOR NEC, SUBMIT 1221/6 FOR AWARD OF NEC

REQUIRES MORE RESEARCH – SEE CORRECTING CAT B ERROR FLOW CHART (NEXT SLIDE).

NEC	Skill Name	Rate	Name	Rcvd Proj Date	PRD	DNEC1	DNEC2	PNEC	SNEC	TNEC	Action Required
0348	MULTI-TACTICAL DIGITAL INFORMATION LINK OPERATOR (TADIL)	OSCS	SAILOR 4	10/16/2007	12/2010	0348		0332	0342	0310	MBR WAS DNEC'D TO A BILLET WITHOUT HOLDING SKILL IN INVENTORY OR COMPLETING THE REQUIRED TRAINING FOR THE SKILL, CAT B ERROR AND REQUIRES EDVR MANAGEMENT
0348	MULTI-TACTICAL DIGITAL INFORMATION LINK OPERATOR (TADIL)	OSC	SAILOR 5	09/25/2006	01/2009	0319	0348	0319	0310	9502	MBR WAS DNEC'D TO A BILLET WITHOUT HOLDING SKILL IN INVENTORY OR COMPLETING THE REQUIRED TRAINING FOR THE SKILL, CAT B ERROR AND REQUIRES EDVR MANAGEMENT
1122	PHALANX CLOSE-IN WEAPON SYSTEM MK 15 MOD 21,22, AND 25 (BLOCK IB) TECHNICIAN	FC2	SAILOR 6	11/14/2005	05/2010	1145	1122	1145	1121		MBR WAS DNEC'D TO A BILLET WITHOUT HOLDING SKILL IN INVENTORY OR COMPLETING THE REQUIRED TRAINING FOR THE SKILL, CAT B ERROR AND REQUIRES EDVR MANAGEMENT

Correcting CAT B Errors


FLTMPS CAT "B" ERROR REPORT
Verify that the Sailor has completed required school(s) in FLTMPS
YES
NO
Did the Sailor attend the course?
YES
NO
Is it in their service Record or does the member have a copy?
YES
NO
Update service record and contact local TSC Fleet liaison to get member graduated from course in CETARS.
Contact the school and request graduation letter or certificate
Submit NAVPERS 1221/6 with completion certificate to update members record.
Once the Sailor has graduated, FLTMPS will be updated the following week.
Contact the placement coordinator and change the Sailor's DNEC to 0000
Finished

VALIDATING PROSPECTIVE GAINS

Issue : Prospective gains are reporting without the required NEC (s).

- Administrative Error
  - Command's don't verify PG orders to ensure member's are attending proper NEC-earning schools en route.

Process

PREPARE SOURCE DOCUMENTS

- Identify Ships approved billet structure with FLTMPS
- Print ships 12 month NEC inventory from FLTMPS
- Obtain copy of PG orders

COMPARE PG SKILLS VS REQUIRED NEC

Check orders for required NEC en-route and compare to ship's approved billet structure and 12 month NEC inventory to determine if the required schools are in PG's orders

ADDRESS ANY ISSUE

When critical and essential NEC requirements aren't being met contact placement to modify orders

DOCUMENT AND TRACK THE PROCESS

Maintain a record of the process to allow for accurate feedback. Additionally this will assist in preparation and justification of the yearly training budget and show the progress made in improving overall readiness

Billet Structure

FLTMPS

Billets/Authorized Assignments

Enlisted - Billets Authorized

UIC: N21345 CG 52 BUNKER HILL

Total Billets Authorized: 304

BSC	Billet Title	Rate	PNEC	SNEC	Billet Auth
01470	ELECTRONICS TECHNICIAN	ETCS		9571	Y
01480	ELECTRONICS TECHNICIAN	ET1	1410	1504	Y
01490	ELECTRONICS TECHNICIAN	ET2	1425	9605	Y
01500	ELECTRONICS TECHNICIAN	ET2	9604	1424	Y
01510	ELECTRONICS TECHNICIAN	ET2	1571	1471	Y
01520	ELECTRONICS TECHNICIAN	ET3	9612	1678	Y
01530	ELECTRONICS TECHNICIAN	ETSN	1486		Y
01540	ELECTRONICS TECHNICIAN	ETSN	9605		Y
01550	ELECTRONICS TECHNICIAN	ET3	1678	9612	Y
01560	ELECTRONICS TECHNICIAN	ET3	1678	1591	Y
01570	ELECTRONICS TECHNICIAN	ET3	1591	1571	Y
01580	ELECTRONICS TECHNICIAN	ET3	1504	1410	Y
01590	ELECTRONICS TECHNICIAN	ET3	1486	9607	Y
01600	ELECTRONICS TECHNICIAN	ET3	1433	1430	Y
01610	ELECTRONICS TECHNICIAN	ET3	1430	1433	Y

ET billet structure taken from FLTMPS. Shows the Billet Sequence Code, Billet Title, Rate, Primary and Secondary NEC's required.

Process

PREPARE SOURCE DOCUMENTS

Identify Ships approved billet structure with FLTMPS

Print ships 12 month NEC inventory from FLTMPS

Obtain copy of PG orders

COMPARE PG SKILLS VS REQUIRED NEC

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FLTMPS NEC Inventory

NEC shown with long title

Information about each PG

NEC	NEC Title	Rqmt Value	Ctitical Ind	Ctitical Req	Ctitical Def Qty	PRD	Prj Gain Dt	Rank/ Rate	Name	Individual Reservations	Rcvd Date	EAOS Soft	NEC Ind	Sr NEC Ind	DNEC1	DNEC2
1678	INFORMATION SYSTEM MAINTENANCE TECHNICIAN					12/2009		ET3	SAILOR 1		11/16/2005	10/25/2010	1	0	1678	1430
						04/2012		ET3	SAILOR 2		04/01/2008	08/14/2011	1	0	1678	
						08/2012		ET3	SAILOR 3		08/15/2007	05/29/2012	1	0	1504	9607
							02/28/2009	ET3	SAILOR 4	RESERVATION		10/28/2013	0	0	1678	9605
		3	CR	3											Total Rqd: 3	Tota
9605	NAVAL MODULAR AUTOMATED COMMUNICATIONS SYSTEMS II (NAVMACS II) MAINTENANCE TECHNICIAN					09/2009		ET3	SAILOR 5		09/07/2005	09/20/2010	1	0	1405	
						02/2010		ETSN	SAILOR 6		01/27/2006	12/05/2010	1	0	1471	9605
							02/28/2009	ET3	SAILOR 7	RESERVATION		10/28/2013	0	0	1678	9605
															Total Rqd: 2	Total

Number required and critical designation

12 month NEC outlook including PG's

COB	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12
1	1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1	1
3	3	3	3	3	3	3	3	3	3	3	3	3
1	1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2	2	2

FLTMPS 12 MONTH NEC INVENTORY REPORT

Process

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ETSN PCS Training enroute

OFFICIAL CHANGE DUTY ORDERS FOR
ETSN I M SAILOR, USN 0000 /

------- INTERMEDIATE (01) ACTIVITY (M) -------
REPORT NLT 21 SEP 08 BUT NET 20 SEP 08 EDA: 20 SEP 08
TO STU CID LEARNING STE SAN DIEGO UIC: 45664
LOCATION: SAN DIEGO, CA
FOR TEMPORARY DUTY - UNDER INSTRUCTION ACC: 341
FOR APPROXIMATELY 089 DAY(S)
PERSONNEL ACCOUNTING: PSD NAVSTA SAN DIEGO UIC: 68556
TO INCLUDE 082 DAY(S) AT ISM
CLASS: 80701 CONV: 22 SEP 08 GRAD: 17 DEC 08 ENEC: 1678
CDP: 5791
UPON COMPLETION OF TEMPORARY DUTY - UNDER INSTRUCTION
AND WHEN DIRECTED, DETACH. EDD: 17 DEC 08

------- INTERMEDIATE (02) ACTIVITY (S) -------
REPORT NLT 04 JAN 09 BUT NET 03 JAN 09 EDA: 03 JAN 09
TO STU CSCS LEARN SITE SAN DIEGO UIC: 30808
LOCATION: SAN DIEGO, CA
FOR TEMPORARY DUTY - UNDER INSTRUCTION ACC: 341
FOR APPROXIMATELY 042 DAY(S)
PERSONNEL ACCOUNTING: PSD NAVSTA SAN DIEGO UIC: 68556
TO INCLUDE 040 DAY(S) AT NAVMACS II
CLASS: 90101 CONV: 05 JAN 09 GRAD: 13 FEB 09 ENEC: 9605
CDP: 478U
UPON COMPLETION OF TEMPORARY DUTY - UNDER INSTRUCTION
AND WHEN DIRECTED, DETACH. EDD: 13 FEB 09

UIC: N21345 CG 52 BUNKER HILL

BSC	Billet Title	Rate	PNEC	SNEC
01490	ELECTRONICS TECHNICIAN	ET2	1425	9605
01520	ELECTRONICS TECHNICIAN	ET3	9612	1678
01540	ELECTRONICS TECHNICIAN	ETSN	9605	
01550	ELECTRONICS TECHNICIAN	ET3	1678	9612
01560	ELECTRONICS TECHNICIAN	ET3	1678	1591

Based on the ship's billet authorization, the Sailor will now hold the two primary NEC's. Will this Sailor perform both jobs while an untrained Sailor watches?

Sailor will receive NEC 1678

Sailor will receive NEC 9605

In some instances, Sailors won't receive any training, or are ordered to the wrong training.

Process

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The End!